

Voluntary and Community Workforce Project Steering Group

7th February 2006 10.30am- 12.30 pm

SkillsActive Offices London

Present: Chris Catchpole, Gill O'Connell, Lisa Devaya, Sue Hook, Lee Buck, Emma Parsons, Mark Freeman, Ted La Riche

Apologies: Paul Mudd, John Thorpe

Update from last meeting

The Case Study which was to be completed with LLLUK will not be going ahead. Playlines will be using SkillsActive instead. The three case studies will be Skills for Care, Skills for Justice and SkillsActive.

Within the case study there will be promotion of good practice and will have different ideas on how the NOS can be used.

The Case studies will form part of the report to the SfBN.

Karen Hale Robinson is also collecting case studies about NOS which will be shared with the project for use with other SSC's.

Skills for Justice are in the process of running workshops to raise awareness of the standards, the format of the workshops are

- Overview of the Skills for Justice Workshop
- What are NOS
- Ways to use NOS
 - Qualifications
 - HR Processes
- Standards are relevant
- Building Contacts

Skills for Health are going to do something similar later in the year

Progress Against Milestones

SH went through the work plan, progress against milestones is all on schedule and we do not have a claim to make until the end of the current project in at the end of March.

Update on the Ambassadors

- We now have all the ambassadors in place
- They all have action plans
- There is an ambassador meeting following the steering group
- They have made good progress within a short time scale

Childrens Workforce Development Unit are very interested in the work of this group, **ACTION** SH will put them in contact with the Skills for Care Ambassador.

Case study on the value of having an ambassador would be very useful for some of the SSC's on the steering group who do not have ambassadors to take back to their SSC's.

Update from the Workforce Hub

- By the end of Feb the final 2 remaining staff will have commenced their employment making a full compliment of 16 staff.
- The hub is now at the stage where they can start making an impact on their work plan.
- Plans for new standards of 4 – 5 units aimed at trustees have been accepted.
- Code of governance is to be reviewed in 6 months
- Continue the What's NOS programme
- SCVO Community Matters – promoting use of standards to members
- Part of the work plan includes sharing LMI, currently they do not have any but they do have some money to undertake some research for sectors / sub sectors not covered by SfBN.

ACTION It was requested that the ambassadors be informed of the research and are invited to be involved.

- Guide Star UK is a list of all registered charities; it currently has a web based search facility. Would like to categorise the list in to business sectors.
- Qualifications the NVQs in Managing Volunteers are nearly ready to sign off
- The Governance NOS will not form an NVQ

Post March Planning

- Not sure on the funding opportunities
- Need a proposal for a future project which needs to include approximate costings by mid Feb, we will hear the decision by Mid March
- The group agreed that the ambassador work was very valuable and should carry on
- Within the proposal there should be an exit strategy and show increased links to the Hub for support.
- Produce a toolkit on how to use NOS
- Do we need a steering group or could ambassadors lead the work?
- Invite other SSC's that have recently been licensed to join the group
- Dissemination event
- Website
- Case studies
- Research LMI and KPI's
- Influence SSC's business plans with regard to VCS

News

Case Study in Youth Action and Engagement www.nya.org.uk

Draft volunteering in Museums, Libraries and Archives – Institute for Volunteering Research

14 – 19 Youth Work Apprenticeship has been approved

Skills for Health are offering careers advice which is including VCS

Date of next meeting

6th April 10.30 SkillsActive London