

# Unit C35 Deal with accidents and emergencies

## Introduction

### Summary

Play, sport and recreation always involves an element of challenge and risk, and accidents will happen from time to time. Other emergencies, such as fires, may also occur. It is very important that all members of staff are competent to deal with accidents and emergencies so that the welfare of children and colleagues is maintained.

The unit is divided into three parts. The first part (page 2) gives some examples and explanations of some words we use in the unit. The second part (pages 3-4) describes the two things you have to do. These are:

**C35.1 Deal with injuries and signs of illness**

**C35.2 Follow emergency procedures**

The third part (page 5) describes the knowledge and understanding you must have.

### Target Group

This unit is for staff working in sport and recreation or play facilities.

### Linked Units

This unit links closely with unit C21.

### Place in the NVQ/SVQ Framework

This unit is a mandatory unit in the level 1 Sport and Recreation, level 2 Coaching, Teaching and Instructing and level 2 Playwork NVQ/SVQs.

### Links to Key and Core Skills

*This unit will provide some evidence for the following QCA Key Skills:*

Communication 2.1a, 2.1b, 2.2, 2.3

Working with Others 2.1, 2.2, 2.3

Problem Solving 2.1, 2.2, 2.3

*and the following SQA Core Skills:*

Communication Intermediate 1

Working with Others Intermediate 1

Problem Solving Intermediate 1

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## What We Mean By Some of the Words Used in this unit

Casualty	<i>the person – child or adult – who has suffered the injury or illness</i>
Emergency	<i>any situation that immediately threatens the health and safety of children, staff or yourself</i>
Emergency services	<i>usually the ambulance service</i>
Missing persons	<i>for example, children going missing during play sessions</i>
Other people involved	<i>these may be other members of staff or other children or staff apart from the casualty</i>
People with particular needs	<i>for example, people with disabilities or medical conditions which may mean they need special attention following accidents and emergencies</i>
Qualified assistance	<i>someone who has a recognised first aid qualification or the emergency services</i>

## C35.1

### Deal with injuries and signs of illness

#### The National Standard

##### What you must do

*To meet the national standard, you must:*

- 1 remain calm and follow your organisation's procedures
- 2 protect the **casualty** and other people involved from further risk
- 3 call for **qualified assistance** that is appropriate to the **casualty's condition**
- 4 provide reassurance and comfort to those involved
- 5 give the **qualified assistance** clear and accurate information about what happened
- 6 follow the accident reporting procedures, as required

##### What you must cover

*From your work you must show that you have assisted at least one of the following types of:*

##### a **casualty**

- 1 adult
- 2 child
- 3 person with particular needs

*called for at least one of the following types of:*

##### b **qualified assistance**

- 1 your organisation's first aider
- 2 emergency services

*and dealt with at least one of the following types of:*

##### c **condition**

- 1 minor injury that can be dealt with on-site
- 2 minor illness that can be dealt with on-site
- 3 major injury requiring medical attention
- 4 major illness requiring medical attention

*However, you must also show that you have the necessary knowledge and skills to cover all the types of context listed above.*

## C35.2

### Follow emergency procedures

#### The National Standard

##### What you must do

*To meet the national standard, you must:*

- 1 give the **people involved** in the emergency clear and correct instructions
- 2 carry out your role in the emergency procedures calmly and correctly
- 3 maintain the safety of the **people involved**
- 4 follow the correct procedures for reporting the emergency
- 5 report any problems with the emergency procedures to the relevant colleague

##### What you must cover

*From your work you must show that you have assisted one of the following types of:*

##### a people involved

- 1 adults
- 2 children
- 3 people with particular needs

*However, you must also show that you have the necessary knowledge and skills to cover all the types of context listed above.*

## What you must know and understand

*To be competent in this unit, you must know and understand the following*

### For the whole unit

- K1 the values or codes of practice relevant to the work you are carrying out
- K2 the importance of dealing with accidents and emergencies promptly, calmly and correctly

### For C35.1 Deal with injuries and signs of illness

- K3 the types of injuries and illnesses that may occur in your area of work
- K4 how to deal with these before qualified assistance arrives
- K5 how to decide whether to contact the on-site first aider or immediately call the emergency services
- K6 who is the on-site first aider and how to contact them
- K7 the procedures you should follow to contact the emergency services
- K8 why it is important to protect the casualty and others involved from further harm
- K9 the procedures you should follow to protect the casualty and others
- K10 why it is important to provide comfort and reassurance and how to do so
- K11 your responsibilities for reporting accidents and the procedures you should follow

### For C35.2 Follow emergency procedures

- K12 the emergency procedures in your place of work for fires, security incidents and missing persons
- K13 what instructions you must give to the people involved
- K14 your organisation's reporting procedures for emergencies
- K15 the types of problems that may occur when you are carrying out emergency procedures, why you should report them and who you should report them to