

# PW32 Support children and young people's travel outside the play environment

## Introduction

### Summary

Maintaining the health and safety of children when they are travelling outside the play environment is an important duty for many playworkers.

The unit is divided into three parts. The first part gives some examples and explanations of some words we use in the unit. The second part describes the two things you have to do. These are:

**PW32.1 Support the arrival and departure of children and young people**

**PW32.2 Support children and young people during travel**

The third part describes the knowledge and understanding you must have.

### Target Group

This unit is for staff working directly with children and young people in a setting whose main purpose is to provide children and young people with opportunities for freely chosen, self-directed play. These staff do not have full responsibility for the play environment but make a significant contribution to supporting play.

### Linked Units

This unit links closely with units PW33, PW34, PW35 and PW36

This unit is underpinned by the Playwork Principles and staff must be familiar with these and committed to them in their practice.

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## What We Mean By Some of the Words Used in this unit

### Children and young people

*All children and young people of school age with respect for any impairment, their gender, race, culture, language, sexuality, health, economic or social status and any other individual characteristics.*

### Play environment

*Anywhere where children and young people play, for example, parks, open spaces, streets, adventure playgrounds, after-school clubs, holiday play schemes or indoor play centres, whether supervised or unsupervised.*

### Staff/child ratio

*The ratio of staff to children and young people as laid down by the play organisation's policies and procedures and legal requirements.*

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## PW32.1

### Support the arrival and departure of children and young people

#### The National Standard

##### What you must do

*To meet the national standard, you must:*

- 1 gather information about the children and young people to be dropped off/picked up and communicate arrangements to other staff when relevant
- 2 remind children and young people about health and safety issues relating to arriving at and leaving the play environment
- 3 follow organisational procedures for staff/child ratios
- 4 follow agreed procedures to meet children and young people when picking up
- 5 follow organisational procedures to check that all children and young people have been accounted for
- 6 deal with any issues that may arise in a calm manner
- 7 behave in a way that maintains a professional relationship with the organisation where you pick up and deliver

##### What you must cover

*You must show that you meet the standard opposite.*

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## PW32.2

### Support children and young people during travel

#### The National Standard

##### What you must do

*To meet the national standard, you must:*

- 1 when necessary, remind children and young people of agreed ways to keep safe during travel
- 2 be sensitive to the needs of children and young people and offer help when required
- 3 follow your organisation's procedures for the **mode of transport** being used
- 4 be aware of and respond to children and young people's feelings and behaviour as they move from one environment to another
- 5 encourage children and young people to look after their belongings and offer them assistance when required

##### What you must cover

*This element covers the following types of:*

##### **a modes of transport**

- 1 on foot
- 2 by public transport
- 3 by private transport

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## What you must know and understand

*To be competent in this unit, you must know and understand the following*

- K1 how the Playwork Principles specifically relate to this unit
- K2 the major factors to bear in mind when organising travel for children and young people, including those to do with the safety and security
- K3 travel arrangements which are appropriate to the individual needs of the children and young people involved, and the range of journeys which are being undertaken
- K4 the importance of providing children and young people and other staff/helpers with up to date and accurate information about travel arrangements in good time
- K5 what can go wrong if children, young people and other staff/helpers do not receive information about travel arrangements
- K6 the preparations which both children and young people and members of staff would have to make for the range of journeys
- K7 what kinds of issues might occur when supporting children and young people's travel and what the contingency arrangements are
- K8 the organisational and legal requirements, which govern organising, travel for children and young people and the difference between the two
- K9 why it is necessary to collect the correct information on the children and young people to be escorted
- K10 the organisation's procedure for safe escorting
- K11 why it is important to be at the designated meeting place on time
- K12 the importance of welcoming each child or young person, and how to greet individual children and young people appropriately
- K13 the importance of using a designated route
- K14 how to ensure children and young people can enter the play environment safely
- K15 how to agree ways with children and young people to keep safe during travel
- K16 the feelings that children and young people may experience when moving from one environment to another and how to respond to these as a playworker
- K17 the behaviour that children and young people may exhibit when moving from one environment to another and how to respond to this as a playworker
- K18 how to maintain the safety and security of belongings and travel documents
- K19 the records relevant to journeys that need to be kept and the importance of doing this correctly